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, Date: _	4/17/00	Team:	
To:	Technology Center <u>2821</u>		
From:	Dora Stroud, Supervisor OIPE Customer Service	<i>;</i>	

Subject: Customer Requests

Serial Number: 09 072342

Charge Location 0350

File Location

The attached request for a corrected file receipt has been completed. Please forward the case to OIPE, Customer Service, CP2-6<sup>th</sup> Floor.

If you decide to keep the case, assign the request a paper number, endorse contents, punch holes in the documents, and replace the old Bib Data sheet with the updated version in the center of the file.

Your cooperation is greatly appreciated.